

MINUTE BOOK XXIII, PAGES 147-154
TROUTMAN TOWN BOARD REGULAR MEETING MINUTES
DECEMBER 11, 2014

The regular meeting of the Board of Aldermen for the Town of Troutman was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, December 11, 2014 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Aldermen Present: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski, Teross W. Young

Aldermen Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: James McNally, Statesville Record and Landmark; David Vieser, Charlotte Observer

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION

Pastor Dieter Punt, Holy Trinity Lutheran Church, Troutman gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

None

ITEM 5. APPROVAL OF AGENDA

Upon motion by Alderman Williams, seconded by Alderman Jablonski, and unanimously carried, agenda for the regular meeting of December 11, 2014 was approved as submitted.

RECOGNITIONS

ITEM 6. BUSINESS SPOTLIGHT –Wendy's of Troutman, (Alderman Teross Young)

Alderman Teross Young presented Wendy's of Troutman as the December Business Spotlight stating they are an international fast food chain restaurant founded by Dave Thomas on November 15, 1969 in Ohio. Wendy's claim to fame centered on fresh and never frozen burger patties, and received credit for the introduction of the drive-thru window. Today there are over 6500 locations, over 40,000 employees, and annual revenue over \$2 billion worldwide. As of March, 1999 they were the 3rd largest fast food chain following Burger King and McDonalds. Alderman Young recognized Wendy's as being a great community partner of the Town of Troutman in sponsoring numerous events.

In attendance at the meeting, Wendy's Store Manager Pat Daniel, and District Manager, Rob Maxey both addressed the Board expressing thanks and appreciation for the honor. Mr. Daniel commented that along with good food, Wendy's strives to give good quality service in a good atmosphere. They want to show their desire to fit in and help the community through their work with the schools, Friends of the Library, Lions Club, Troutman ESC Park, and Crime Stoppers. Mr. Maxey complimented Mr. Daniel on a job well done and for being active in the community. He

stated that Wendy's very much appreciates Troutman's business. Mr. Maxey explained that Wendy's is owned by Wilco Hess, and Wilco Hess has recently been acquired by Speedway. Wilco's name will change to Speedway in about 1½ years.

Alderman Young commented that the display in the lobby exhibits Wendy's history along with pictures from community events they have taken part in.

Mayor Richardson thanked the two representatives for being partners with the Town and that the Town is glad to have them in Troutman.

ITEM 7. EDUCATIONAL SPOTLIGHT, CAREER ACADEMY AND TECHNICAL SCHOOL (CATS),
(Alderman Judy Jablonski)

Alderman Jablonski stated that the Educational Spotlight is in recognition of the Career Academy and Technical School (CATS) and the 5 instructors of the Automotive Technology Center. Their program was entered into a nationwide competition and was selected as one of the top 20 finalists for Tomorrow's Tech 2014 School of the Year. Troutman was in competition with other schools nationwide, including several at the college level. A six minute video that was entered into the completion was viewed by all that were in attendance. First place winner in the competition was Owensboro Community and Technical College, in Kentucky, and the three runners up were Assabet Valley Regional Technical High School in Maryland, Lakes Region Community College in New Hampshire, and Iredell Statesville Schools Automotive Technology Center, Troutman, North Carolina. The competition was sponsored by O'Reilly Auto Parts, WIX, and Red Kap. Ms. Jablonski introduced Mr. Larry Rogers, Principle of CATS who thanked the Board and expressed how proud he is of the recognition, the instructors, and the students. He introduced the instructors: Mr. Ashley Pope-Department Chair; Justin Bennett-Automotive Technology Instructor; Shane Fox-Automotive Technology Instructor; Rusty Parker-Auto Body Paint Instructor; Dwayne Troutman-Automotive Diesel Instructor. Mr. Ashley Pope explained how the competition came about, along with the process and requirements, one of which was making a video. Mr. Rogers also informed the Board that the school was notified late last night that the CATS Culinary Program has earned a national award as being a Premier Pro Star Program meaning they are the model for the state of North Carolina.

Mr. Rogers invited everyone to attend a Community Celebration Lunch on December 18th at the CATS Automotive Technology Center from 11:00 am until 2:00 pm.

Alderman Jablonski congratulated Mr. Rogers and the Automotive Staff on their achievement. In presenting Mr. Rogers and staff with patches and medallions containing the Town Seal, Mayor Richardson thanked Mr. Rogers and staff for their commitment to the community and partnership with the Town.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

None

STANDING REPORTS

ITEM 8. TROUTMAN ESC PARK MONTHLY UPDATE, *(Justin Longino, Parks and Recreation Committee Chair)*

In the absence of Justin Longino, Chair of the Parks and Recreation Committee, Ms. Alison Stroud, Vice-Chair presented the monthly Park update reporting the following:

- A truckload of donated items was collected for My Sister's House at the Jingle Run held Sunday, December 7th which was a huge success. The event had 126 runners participating. Thanks and appreciation were

extended to Scott McLelland, Alison Stroud, Jenneffer Sixkiller, John Snow, Emily Watson, Christi Johnson, Betty Jean Troutman and family and all other volunteers and people that helped with the event. The Greenway Committee expects that the event will become bigger and better next year.

- Sprint into Spring- Iredell Health System is returning as the title sponsor for 2015 and over a dozen other businesses have committed to sponsorship (additional sponsorships are needed). Registration is open at Town Hall or online at davidsontiming.com. More information is available on the Town of Troutman Planning Facebook page. She requested that everyone encourage family, friends, neighbors, and co-workers to participate or volunteer for the event.
- The Parks & Recreation Committee has a planning meeting set in January 2015. During this meeting the committee will set goals for the upcoming year, plan for events (new & established), discover new ideas for events and community involvement, and develop a strategic approach to make the most of 2015.
- Parks and Recreation Committee still has several projects in the works that have been started and are moving forward. Things seem to slow down a little around the holidays and when it gets colder, therefore the committee plans to hit the ground running in 2015 with the completion of several of those projects.
- Wendy's night December 22nd (the Monday before Christmas) 5pm-8pm, 20% of all proceeds from dine-in and carry-out sales goes to the Troutman ESC Park.

ITEM 9. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY REPORT, (Juli Moore, Troutman Branch Manager)

Ms. Juli Moore, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- The first LEGO Club Program was held in November with 80+ parents, grandparents, and children attending. All participants had a great time and the LEGO creations are currently on display at the library. Next program will be held on December 18th.
- Ms. Moore attended a workshop for newer supervisors called "Knowing You, Knowing Them" that built on what Ms. Moore had learned at the NCLA Leadership Institute last month.
- Ms. Moore as guest speaker spoke about the library at the Troutman Rotary Club on November 25, 2014. The library has received a donation of books from one Rotary Club member and another member is joining the library's new book club that will begin in January.
- The Polar Express Night was very successful with over 120 in attendance. Extra help was needed and provided by the library in Statesville.
- Ms. Moore stated that she and her youngest daughter participated in the Jingle Run 5K on December 07, 2014 in support of the new section of the greenway.
- Upcoming programs in December: Graham Cracker Gingerbread Houses-Saturday, December 13th, 2:00 pm; LEGO Club-Thursday, December 18th, 4:00 pm; Movie "The Christmas Cottage"-Saturday, December 20th, 2:00 pm; Movie "A Christmas Story"-Monday, December 22th, 2:00 pm.
- Upcoming Programs in January: Movie "Frozen"-January 10th at 2:00 pm; eReader Program-January 15th, 6:00 pm; Program by Juanita Norman from Goodwill Workforce Development-January 29th, 6:00 pm.

Mr. Steve Rimmer, President of "Friends of the Library" extended an invitation to the Board, and anyone interested, to attend the "Friends of the Library" 1st Quarterly Meeting on January 22, 2015 at 6:00 pm.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Board of Aldermen and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 10. MINUTES OF AGENDA BRIEFING OF NOVEMBER 10, 2014

ITEM 11. MINUTES OF REGULAR MEETING OF NOVEMBER 13, 2014

ITEM 12. MINUTES OF SPECIAL MEETING OF NOVEMBER 18, 2014

ITEM 13. MINUTES OF CONTINUED MEETING OF NOVEMBER 13, HELD NOVEMBER 21, 2014

ITEM 14. MINUTES OF CLOSED SESSION MEETING HELD NOVEMBER 21, 2014

ITEM 15. MINUTES OF JOINT MEETING OF THE BOARD OF ALDERMEN AND PLANNING AND ZONING BOARD OF NOVEMBER 21, 2014

ITEM 16. BUDGET AMENDMENT FOR INSURANCE PROCEEDS FOR POLICE DEPARTMENT

Upon motion by Alderman Young, seconded by Alderman Williams, and unanimously carried, consent agenda items were approved as presented.

NEW BUSINESS

ITEM 17. ANNEXATION REQUEST: (AX-14-02) Applicant-David Edwards, Jr., 197 Goodman Road, .75 acres, PIN 4731586451, *(Erika G. Martin, Planning Director)*

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Planning Director Erika Martin stated that Mr. Edwards is requesting annexation of his property to receive reduced utility rates and Town services. The property meets the requirements for voluntary annexation.

No others spoke in favor of or in opposition of the annexation request.

Mayor Richardson closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 22-14 Titled: "An Ordinance An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Non-Contiguous)"

Upon motion by Alderman Troutman, seconded by Alderman Young, and unanimously carried, approved adoption of Ordinance 22-14 titled: "An Ordinance An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Non-Contiguous)" as presented.

(Copied in full, Ordinance 22-14 is filed in Ordinance Book 8, Page 65-66)

(Copied in full, annexation petition, vicinity map public hearing notice, and property description is filed on CD titled: "Town Board Supporting Documents" dated December 8th, and December 11th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 18. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO) CHAPTER 4; REGARDING DRIVE-THRU USES (TA-14-06), *(Martin)*

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Planning Director Martin presented the text amendment stating that currently, drive-thrus are only allowed in the Highway Business (HB) district with a Special Use Permit (SUP) which is a deterrent to development. This text amendment allows drive thru uses to locate by right in the transit oriented Highway Business district. Staff and the Planning Board recommend the amendment as presented.

No others spoke in favor of or in opposition of the text amendment.

Mayor Richardson closed the Public Hearing

(Public Hearing sign-in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 21-14 Titled: “An Ordinance Amending The Town Of Troutman Unified Development Ordinance”

Upon motion by Alderman Young, seconded by Alderman Williams, and unanimously carried, Ordinance 21-14 titled: “An Ordinance Amending The Town Of Troutman Unified Development Ordinance” was approved as presented.

c. Adoption of Statement of Consistency

Upon motion by Alderman Young, seconded by Alderman Williams, and unanimously carried, approved TA-14-06 is consistent with the adopted town plans because the amendment will encourage drive-thrus in the auto-oriented Highway Business (HB) district and is reasonable and in the public interest because it includes provisions for more orderly development.

(Copied in full, Ordinance 21-14 is filed in Ordinance Book 8, Pages 63-64)
(Copied in full, staff report and Public Hearing Notice is filed on CD titled: “Town Board Supporting Documents” dated December 8th, and December 11th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 19. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO) CHAPTER 3; REGARDING REDUCED SETBACKS FOR ACCESSORY STRUCTURES FOR THE RT DISTRICT, (TA-14-08), (Tabled item from November 13, 2014 Meeting) (Martin)

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Planning Director Martin presented the text amendment stating that the proposed text amendment would allow accessory structures to locate closer to lot lines in the Town Residential (RT) district if the lot width is 80’ or less.

No others spoke in favor of or in opposition to the text amendment.

Mayor Richardson closed the Public Hearing

(Public Hearing sign-in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 20-14 Titled: “An Ordinance Amending The Town Of Troutman Unified Development Ordinance”

Upon motion by Alderman Williams, seconded by Alderman Young, and carried, Ordinance 20-14 titled: “An Ordinance Amending The Town Of Troutman Unified Development Ordinance” was approved as presented with a 3-2 vote in favor.

Yeas: Williams, Young, Jablonski

Noes: Henkel, Troutman

c. Adoption of Statement of Consistency

Upon motion by Alderman Young, seconded by Alderman Williams, and unanimously carried, approved TA-14-08 is consistent with the adopted town plans because the amendment will for more authentic and distinct neighborhoods, and is reasonable and in the public interest because it supports a balance between town and country districts.

(Copied in full, Ordinance 20-14 is filed in Ordinance Book 8, Pages 62)

(Copied in full, staff report, Public Hearing Notice and map of RT neighborhoods is filed on CD titled: "Town Board Supporting Documents" dated December 8th, and December 11th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 20. CALL FOR A PUBLIC HEARING IN REGARDS TO AMENDING THE CHARTER OF THE TOWN OF TROUTMAN AS SET FORTH IN CHAPTER 144 OF THE 1981 SESSION OF THE LAWS OF NORTH CAROLINA, AS AMENDED, TO CHANGE THE NAME AND THE STYLE OF THE GOVERNING BOARD OF THE TOWN OF TROUTMAN TO TOWN COUNCIL, AS AUTHORIZED BY G.S. 160A-101(3)
(Ann G. Bailie, Town Manager)

Mayor Richardson opened the Public Hearing

Town Manager Bailie stated that the purpose of the Public Hearing is to receive comments on to the proposed change to the Board's name and governing style.

No others spoke in favor of or in opposition to the proposed amendment to the Town Charter.

Mayor Richardson closed the Public Hearing

(Public Hearing sign-in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

ITEM 21. AWARDING CONTRACT FOR CIRCULATION STUDY CONSULTANT, (Martin)

Planning Director Martin stated that two NCDOT approved consulting firms applied to complete Phase 1 of the Hwy 21 circulation study. A panel comprised of the Mayor, town staff, county staff, NCDOT staff, and Charlotte Regional Transportation Planning Organization (CRTPO) staff has interviewed STV and Kimley-Horn. The panel recommends Kimley-Horn because of their multi-disciplinary team, innovative public engagement tools, and quality visualization tools. The Town will have one opportunity to get Hwy 21 right for the next 40 plus years and the panel believes that the quality team of Kimley-Horn will best be able to assist our community with this legacy.

Upon motion by Alderman Young, seconded by Alderman Troutman, and unanimously carried, approved award of contract for Phase 1 of the Traffic Circulation Plan to Kimley-Horn for US Hwy 21/NC Hwy 155 Corridor as recommended.

(Copied in full, Kimley-Horn and STV Traffic Circulation Plan is filed on CD titled: "Town Board Supporting Documents" dated December 8th, and December 11th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 22. RICHARDSON GREENWAY EXTENSION NORTH, (Martin/Steven H. Shealy, Finance Director)

a. Approval of Final Adjusting Change Order, (Segment B), (Bailie)

Mayor Richardson stated that the Final Adjusting Change Order is an increase in the amount of \$15,501.43.

Upon motion by Alderman Troutman, seconded by Alderman Jablonski, and unanimously carried, Final Change Order was approved as presented.

b. Approval of an Agreement with NCDOT for Construction of Segment C (Old Murdock Road to Fairgrounds), TIP: EB-5532, (Martin)

Planning Director Martin stated in September the this Board committed to completing the “gap” greenway from the fairgrounds to Old Murdock Road in order to secure Carolina Thread Trail funding. The NCDOT agreement before you tonight is the mechanism to pay for construction of the gap segment.

Upon motion by Alderman Troutman, seconded by Alderman Williams, and unanimously carried, authorization of the Mayor or Town Manager to execute an agreement EB 5532 with NCDOT for construction of Segment C (Old Murdock Rd. to Fairgrounds) was approved.

c. Approval of Greenway North Capital Project Fund Budget Amendment, (Segments C and B), (Shealy)

Finance Director Shealy stated that the Greenway North Capital Project Fund will continue to be used to account for funds necessary for greenway expansion. The amendment will amend the fund to include the two greenway segments of C and B.

Upon motion by Alderman Troutman, seconded by Alderman Williams, and unanimously carried, amendment to the Greenway North Capital Project Fund (Segments C and B) was approved as presented.

(Copied in full, Final Adjusting Change Order with attachment, and Greenway North Capital Project Fund Amendment is filed on CD titled: “Town Board Supporting Documents” dated December 8th, and December 11th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 23. COMMENTS FROM MAYOR AND BOARD OF ALDERMEN

Mayor Richardson commented on December events taken place and /or attended:

- Tree Lighting Ceremony held December 4th, was well attended with great weather.
- Mayor, Board and Town Manager attended Advance Auto Parts Store Ribbon Cutting on December 3rd, at 9:00 am.
- Troutman Rotary Club’s Pancake Breakfast held December 6th with over 500 people in attendance. Proceeds went to the South Yadkin Baptist Association’s Toy Store for Jesus and to help provide gifts for local children.
- Ribbon Cutting for the new ½ mile section of the Richardson Greenway from the Fairgrounds to the YMCA, held on December 7th along with the Jingle 5K which has 126 participants was a success. Town Employee Steve Shealy won a medal in the race.
- Announced the 1st meeting of the newly formed Elected Officials Meeting of the Mayors, County Chair, Managers, Representatives, and Senators to meet on the last Friday of each month when the legislature is in session, and the last Friday on a quarterly basis when legislature is not in session, beginning Friday, January 30th, hosted by the Town of Troutman.
- Announced that Representatives John Fraley and Rena Turner have asked the five Iredell County Mayors and the Chair of the County Commissioners to jointly swear them into office on Monday, January 05, 2015 at 11:30 am at the Old Courthouse in Statesville.

Alderman Troutman asked about the greenway lights which were working intermittently. Public Works Manager Adam Lippard commented that Terry Watts, Electrician responded to his service call. Alderman Troutman suggested that if the lights sporadically go out again, turn off all the lights. Public Works Manager explained that all underground wiring was put in without conduit and will need to be replaced in the near future. Alderman Henkel suggested discussing replacing all wiring at budget time.

Alderman Jablonski asked how the Town could better alert residents to water being cutoff due to leaks. Town Manager Bailie explained that a phone tree message would take some time to send out when pinpointing certain areas, but not so long to send out Town wide, but also that she is reluctant to send out phone messages after 8 pm. She suggested setting up a message on the Town’s regular phone line to provide information on leaks/cutoff so people can call in and receive information. She said she is working on implementing that system.

Alderman Young thanked the Board for allowing him to attend today's League of Municipalities Advocacy Goals Meeting in Raleigh. He will share his experience with the Board next month.

ITEM 24. COMMENTS FROM TOWN MANAGER, (Bailie)

Planning Director Martin commented that in addition to the wonderful volunteers that Alison mentioned in tonight's park report, she also wanted to express thanks to Public Works Manager Adam Lippard and the public works team for installation of signage and landscaping along the newest greenway segment, and to Police Chief Matthew Selves and the police department for their assistance directing traffic and protecting runners during the event. She also highlighted Officer Wayne Elmore who filled in last minute for Santa.

Town Manager Bailie congratulated Planning Director Martin on her presentation given earlier today at the Council of Government's Creative Solutions for Thriving Communities Conference. She presented a humorous and enlightening slide show on Troutman's efforts and eventual success in streamlining our development review process.

Ms. Bailie also commented that she has contacted Lori Lee with the State ABC Commission to come and speak with the Board. Ms. Bailie suggested Monday, January 05, 2015.

ITEM 25. CALL FOR CLOSED SESSION

Mayor Richardson opened the closed session pursuant to General Statute 143-318.11(a)(5) regarding acquisition of Real Property

Upon motion by Alderman Troutman, seconded by Alderman Jablonski, and unanimously carried, to go into Closed Session for discussion of acquisition of Real Property was approved

Mayor Richardson requested along with the Board of Aldermen that Town Attorney Gary Thomas; Town Clerk Kimberly Davis; Town Manager Ann Bailie; Planning Director Erika Martin and Finance Director Steven H. Shealy join the closed session.

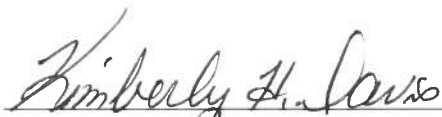
*****MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION***

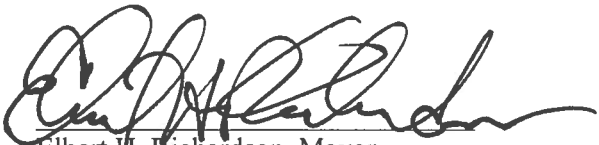
RECONVENE OPEN SESSION

Upon motion by Alderman Young, seconded by Alderman Jablonski, and unanimously approved, to close the close session and reconvene the open session.

ITEM 26. ADJOURNMENT

Upon motion by Alderman Troutman, seconded by Alderman Williams, and unanimously carried, the December 11, 2014 Board of Aldermen meeting was adjourned at 8:28 pm.


Kimberly H. Davis, Town Clerk


Elbert H. Richardson, Mayor

